

**EIS Meeting Local Association Minutes**  
**Secondary Schools Support Service Building**  
**28.8.13**

**5.1:0      Constitution of the meeting:**

**Chair:** G. Wright

**Minute:** T. Barker

**Present:** Teresa Barker, Wendy Cowan, Rosie Dempster,  
Karen Farrell, Gavin Hunter, Gordon Joyce,  
Graeme Wright.

**5.1:2      Apologies: Lindsey Hunter (maternity leave)**

**5.2:1      Minutes Accuracy:**

Minutes agreed as accurate-

Proposed: G. Joyce

Seconded: W. Cowan

**5.3:1      Secretary's Update**

G. Hunter reported that new EIS Area Officer, Leigh Franchetti, attended the recent probationers' welcoming event. This was well attended and feedback from the event was very positive. It was agreed that Leigh should be invited to attend the Local Executive meeting scheduled for 6.1.13.

**5.3:2      LNCT Information**

Alan Milliken reported that good progress was being made in response to enquiries about the use of Edmodo software in schools. Due to 'safe harbour' issues and data protection concerns, the decision to approve use or not would be made at national level.

**5.3:3      The migration from edu.mail to Glow mail has been postponed.**  
A new date will be issued in due course after procedures have been put in place to ensure someone at school level can reset passwords etc. and that the necessary support is available. Help guides will be issued to staff when the new migration date is announced. Alan is responsible for producing a timeline for the migration process.

- 5.3:4** The role of nursery teachers was discussed. An allocation of time for regular team meetings should be available from collegiate activity time across schools. Teachers still require further clarification of new role and that of SEYW in nurseries.
- 5.3:5** Kevin Kellman is responsible for PRD/Professional Update developments. New local procedures will lead onto GTC update procedures in future. These will be agreed locally by LNCT- paperwork, meeting schedules etc.
- 5.3:6** A classroom observations working group is to be set up.
- 5.3:7** Concern over the lack of available supply teachers was discussed, especially in the primary sector. The PVG situation has exacerbated this. In some cases newly appointed nursery teachers were being pulled out to cover classes further up the school. Pending further clarification on PVG arrangements, it was suggested that HTs be given more discretion as to who is appointed temporarily in their schools in the interim period.
- 5.3:8** Gavin to check cover procedures for multiple members of staff to attend LNCT from same establishment. Facilities allowances for LNCT attendees and for the carrying out of other duties also to be checked.
- 5.3:9** Joint LNCT on Thursday cancelled as Belinda Greer's leaving event is taking place.
- 5.3:10** Volunteers for a correspondent for the benevolent fund were invited. Gavin to respond. GTCS elections were due to take place soon. Gavin to get further information from Karen before next meeting.
- 5.4:1** **Treasurer's Update:**  
K. Farrell reminded members that all accounts were to be submitted on 21<sup>st</sup> August. Any outstanding receipts should be submitted to her a.s.a.p.

**5.5:1      Learning Rep. Update**

Two volunteers have responded to the email regarding the availability of Learning Rep. Training. They have been informed to seek approval from the local EIS Executive regarding their applications. There is already a Learning Agreement in place that details the time available for such arrangements in Clacks. Facility time for Learning Reps to be confirmed at next LNCT before approval is discussed. It was agreed this would provide an extremely useful and welcome resource for the local association after training.

**5.5:2**      Karen raised awareness of Larry Flanagan's online chat with members about CPD taking place on 12<sup>th</sup> September.

**5.5:3**      A Professional Update Seminar will take place at Falkirk Stadium on Saturday 26.10.13. Ken Muir has been invited to attend.

**5.6:1      A.O.C.B**

A request had been submitted via EIS HQ to make a charitable donation to the Jimmy Reid Foundation. Traditionally such requests are made at the local ABM. This year's donations had already been agreed. It was agreed that this was something that could perhaps be taken forward at a future date.

**5.6:2**      A conference is scheduled to take place at Murrayfield Stadium for the National Implementation Board for Teacher Education on 1.10.13. Five colleagues from local associations have been invited to attend. Graeme Wright volunteered to attend on behalf of the LNCT members.

**5.6:3**      Rosie submitted her apologies in advance for the next meeting due to a planned absence from work.

**DATE OF NEXT MEETING: Wednesday 2<sup>nd</sup> October 2013**